Amendments.

Amendments of these By-Laws may be made at a stated meeting, by a vote of two-thirds of the members present; due notice having been given of the same at a previous meeting.

These By-Laws may be suspended at a stated meeting by a unanimous vote.

BY-LAWS

OF

THE GUILD

OF THE

CHURCH OF THE HOLY TRINITY,

PHILADELPHIA.

1892.

BY-LAWS.

Article I.

The name of this Association shall be The Guild of the Church of the Holy Trinity.

Article II.

The object shall be benevolent and missionary work.

Article III.

The motto shall be: "Inasmuch as ye have done it unto one of the least of these my brethren, ye have done it unto me."

Article IV.

The Guild shall consist of members, active and associate, who shall have the right to vote on all questions and in all elections at the general meetings.

The work of the Association shall be carried on in its various departments by Committees, composed of active members of the Guild, under their several Chairmen.

Article V.

The Committees are as follows :

1. Clothing.
2. Festival.
3. Reading Matter.
4. Sewing.
5. Sick Diet.
6. Fruit and Flowers.
7. Employment. Self-Help Agency.
8. Kitchen-Garden.
9. Cooking School.
10. Guild Choir.
11. Visiting.
12. Hospital.
13. Maternity.
14. Prison.

The number of these Committees may be increased at any time by the Advisory Committee.

Article VI.

Active members of the Guild may serve on any Committee which they prefer, by sending their names to the Chairman of said Committee. Associate members shall pay dues, but shall not be required to belong to any Committee without their consent.

Article VII.

The Chairman of each Committee, in coöperation with members, shall have full charge of her own department, and endeavor to increase its usefulness as far as possible. She shall read the report of work done by her Committee at each general meeting.

Article VIII.

The Rector of the parish shall be Patron *ex-officio*, and shall preside at all general meetings.

Article IX.

The President shall preside at the general meetings in the absence of the Patron.

Article X.

The duties of the Secretary are to keep all the minutes of the general meetings, to conduct the correspondence of the Association, to issue notices of general meetings, to notify officers of their election, and to provide a book in which the names and residences of the members of the Guild shall be kept.

Article XI.

The duties of the Treasurer are to take charge of the funds of the Association, to collect the annual

dues and the fines for non-attendance at the general meetings. Also to report the state of the Treasury at the general meetings.

Meetings.

SECTION 1. Stated meetings of the Guild shall be held on the first Tuesdays of October, December, February, April and June, at 3.30 P.M.

SEC. 2. The stated meeting held on the first Tuesday of December, shall be the annual meeting for the election of officers.

SEC. 3. Each Chairman shall call upon her Committee to meet as often as she thinks necessary to carry out the work on hand in a proper manner.

SEC. 4. A notice of all general meetings shall be sent by the Secretary to each member of the Guild.

Order of Business.

SEC. 5. 1. Religious Exercises.
2. Minutes of previous Meeting.
3. Report of Treasurer.
4. Reports of Committees.
5. Elections.
6. Unfinished Business.
7. New Business.
8. Calling of the Roll.
9. Adjournment.

Dues.

SEC. 1. The annual dues shall be fifty cents, payable at the October meeting, in advance, subject to a second assessment of the same amount in February, if necessary.

SEC. 2. A fine of twenty-five cents must be paid for absence from meetings, unless a written notice is sent to the Secretary.

Elections.

The officers of the Guild shall be elected at the annual meeting on the first Tuesday in December.

Each Committee shall elect a Chairman at their first meeting after the annual meeting in December.

The nominations for Chairmen of Committees may be made by either of the presiding officers, with the consent of the Committee, when a vacancy occurs.

Resignations.

Resignations of officers shall be sent to the President, to be forwarded by her to the Secretary.

Resignations of active members shall be sent to the Chairman of their Committee, to be forwarded by her to the Secretary.

Resignations of associate members shall be sent to the Secretary.

BY-LAWS

OF

THE GUILD

OF THE

Church of the Holy Trinity

PHILADELPHIA

1900

BY-LAWS

ARTICLE I.

The name of this Association shall be "The Guild of the Church of the Holy Trinity."

ARTICLE II.

The object shall be benevolent and missionary work.

ARTICLE III.

The motto shall be: "Inasmuch as ye have done it unto one of the least of these my brethren, ye have done it unto me."

ARTICLE IV.

The Guild shall consist of members, active and associate, who shall have the right to vote on all questions and in all elections at the general meetings.

The work of the Association shall be carried on in its various departments by Committees, composed of active members of the Guild, under their several Chairmen.

ARTICLE V.

The Committees are as follows:

1. Clothing.
2. Festival.
3. Periodical.
4. Lenten Sewing.
5. Sick Diet.
6. Fruit and Flower.
7. Employment.
8. Saturday Morning School.
9. Cooking School.
10. Guild Choir.
11. Hospital.
12. Maternity.
13. Prison.
14. Fresh Air Fund.
15. Colored Industrial.
16. Chancel.
17. Laundry.

The number of these Committees may be increased at any time.

ARTICLE VI.

Active members of the Guild may serve on any Committee which they prefer, by sending their names to the Chairman of said Committee. Associate members shall pay dues, but shall not be required to belong to Committees or to attend meetings.

ARTICLE VII.

The Chairman of each Committee, in co-operation with members, shall have full charge of her own department, and endeavor to increase its usefulness as far as possible. She shall read the report of work done by her Committee at each general meeting.

ARTICLE VIII.

The Rector of the parish shall be President *ex officio*, and shall preside at all general meetings.

ARTICLE IX.

The Vice-President shall assume the duties of the President in a vacancy in office or when the President shall be absent.

ARTICLE X.

The duties of the Secretary are to keep all the minutes of the general meetings, to conduct the correspondence of the Association, to issue notices of general meetings, to notify officers of their election, and to provide a book in which the names and residences of the members of the Guild shall be kept.

ARTICLE XI.

The duties of the Treasurer are to take charge of the funds of the Association, to collect the annual dues and the fines for non-attendance at the general meetings; also to report the state of the Treasury at the general meetings.

Meetings.

SECTION 1. Stated meetings of the Guild shall be held on the first Tuesdays of November, January, March, and May, at 3.30 P.M.

SEC. 2. The stated meeting held on the first Tuesday of November shall be the annual meeting for the election of officers.

SEC. 3. Each Chairman shall call upon her Committee to meet as often as she thinks necessary to carry out the work on hand in a proper manner.

SEC. 4. A notice of all general meetings shall be sent by the Secretary to each member of the Guild.

Order of Business.

SEC. 5. 1. Religious Exercises.
2. Minutes of previous Meeting.
3. Report of Treasurer.
4. Reports of Committees.
5. Elections.
6. Unfinished Business.
7. New Business.
8. Calling of the Roll.
9. Adjournment.

Dues.

SECTION 1. The annual dues shall be one dollar, payable at the November meeting, in advance.

SEC. 2. A fine of twenty-five cents must be paid for absence from meetings, unless a written notice is sent to the Secretary.

Elections.

The officers of the Guild shall be elected at the annual meeting on the first Tuesday in November.

Each Committee shall elect a Chairman at their first meeting after the annual meeting in November.

The nominations for Chairmen of Committees may be made by the President, with the consent of the Committee, when a vacancy occurs.

Resignations.

Resignations of officers and chairmen shall be sent to the President, to be forwarded by him to the Secretary.

Resignations of members, active and associate, shall be sent to the Secretary.

Non-payment of dues and absence from meetings for two years shall be equivalent to a resignation.

Amendments.

Amendments of these By-Laws may be made at a stated meeting, by a vote of two-thirds of the members present; due notice having been given of the same at a previous meeting.

These By-Laws may be suspended at a stated meeting by a unanimous vote.

CONSTITUTION

AND

BY-LAWS

THE GUILD

OF

The Church of the Holy Trinity

MARCH, 1929

CONSTITUTION

AND

BY-LAWS

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THE GUILD

OF

The Church of the Holy Trinity

MARCH, 1929

CONSTITUTION
AND
BY-LAWS

ARTICLE I.

NAME.

The name of this organization shall be THE GUILD OF THE CHURCH OF THE HOLY TRINITY.

ARTICLE II.

OBJECT.

SECTION 1. The object of the Guild shall be the organization, supervision, and financial support of philanthropic work of the women of the Church of the Holy Trinity.

SECTION 2. The motto of the Guild shall be: *"Inasmuch as ye have done it unto one of the least of these my brethren, ye have done it unto me."*

ARTICLE III.

MEMBERSHIP.

All women of the Parish shall be eligible for membership and shall have the right to vote on all questions arising at the general meetings.

ARTICLE IV.

OFFICERS.

The officers of the Guild shall be: a President, who shall be the Rector of the Church of the Holy Trinity, two Vice-Presidents, a Recording Secretary, a Corresponding Secretary, and a Treasurer.

ARTICLE V.

DUTIES OF OFFICERS.

SECTION 1. President. The President shall preside at the general meetings of the Guild and shall pass upon all measures adopted by the Guild before they may go into effect.

SECTION 2. Vice-Presidents. The First Vice-President shall be Chairman of the Executive Committee, she shall preside at all meetings of the Executive Committee and at the general meetings of the Guild in the absence of the President. She shall have power to appoint special committees as occasion may arise, and shall be ex-officio a member of all committees.

SECTION 3. In the absence of the First Vice-President, the Second Vice-President shall assume her duties. In the absence of both the First and Second Vice-Presidents, a Chairman of the meeting shall be elected.

SECTION 4. Recording Secretary. The Recording Secretary shall take the minutes of all meetings of the Guild and of the Executive Committee, and shall keep them in a book provided for the purpose. She shall be custodian of all records of the Guild.

SECTION 5. Corresponding Secretary. The Corresponding Secretary shall keep the list of members of the Guild, shall send out printed notices of all meetings of the Guild and of the Executive Committee, and shall be in charge of all correspondence.

SECTION 6. Treasurer. The Treasurer shall have charge of the funds of the Guild, shall keep the accounts of the Guild, and shall collect all dues. She shall disburse money only as directed by vote of the Guild or of the Executive Committee. Her accounts shall be audited annually by a Committee appointed by the First Vice-President.

ARTICLE VI.

ELECTION OF OFFICERS.

SECTION 1. Officers shall be elected at the annual meeting in January to serve for the ensuing year. Vacancies shall be filled by vote of the Executive Committee for any unexpired term.

SECTION 2. At the November meeting of the Guild, the First Vice-President, after consultation with the President, shall appoint a Nominating Committee of three members who shall prepare a ticket to be voted upon at the January meeting.

ARTICLE VII.

EXECUTIVE COMMITTEE.

SECTION 1. There shall be an Executive Committee composed of the two Vice-Presidents, the two Secretaries, the Treasurer, and the Chairmen of the Standing Committees. This shall include Chairmen of the Standing Sub-Committees.

SECTION 2. The Executive Committee shall meet at least one week before each general meeting of the Guild. Special meetings may be called by the Chairman. Five members shall constitute a quorum.

SECTION 3. The Executive Committee shall direct all the activities of the Guild. Appropriations of sums in excess of $50.00 must be approved by the Guild.

SECTION 4. The Chairman of any Standing Committee unable to attend a meeting of the Executive Committee shall send a representative.

ARTICLE VIII.

MEETINGS.

SECTION 1. General meetings of the Guild shall be held on the first Tuesday in November, January and March, and on the last Tuesday in April, at 3 P. M., in the Parish House of the Church of the Holy Trinity. The Annual Meeting shall be held on the first Tuesday in January.

SECTION 2. Fifteen members shall constitute a quorum.

ARTICLE IX.

DUES.

SECTION 1. The dues shall be $1.00 payable annually in January.

SECTION 2. Members making one payment of $25.00 shall be Life Members and shall be exempt from further dues.

ARTICLE X.

STANDING COMMITTEES.

SECTION 1. The Standing Committees of the Guild shall be as follows:

Chancel
Christmas Dinners
Church Periodical Club
Clothing
Colored Industrial School
Finance
Flowers
Fresh Air

Guild Choir
Hospital
Ice Water Fountain
Maternity
Parish House
Social Service and Hospitality.

SECTION 2. Standing Committees may be added to or dropped from the Guild by a vote of two-thirds of the members present at a general meeting, such a decision always being subject to the approval of the President.

SECTION 3. Each Standing Committee shall have a Chairman, who must be a member of the Parish. She shall be elected by the Committee after conference with the President.

ARTICLE XI.

FINANCE COMMITTEE.

There shall be a Committee on Finance composed of the First Vice-

President, the Treasurer, and three other members of the Executive Committee, appointed by the First Vice-President. This Committee shall act as a consulting committee when any question of administration of money arises. It can be called upon to serve at any time by the First Vice-President.

ARTICLE XII.

ORDER OF BUSINESS.

The order of business shall be:

Hymn and prayer

Report of the Recording Secretary

Report of the Corresponding Secretary

Report of the Treasurer

Report of the Standing Committees

Deferred business

New business

Prayer and adjournment.

ARTICLE XIII.

AMENDMENTS.

This Constitution and By-Laws may be amended at any regular meeting of the Guild by vote of two-thirds of the members present. Notice of the proposed amendment, with the old and the new reading, must be sent to every member of the Guild at least one week before the meeting. The proposed amendment must first be approved by the President and the Executive Committee. This Constitution and By-Laws may be suspended at any general meeting by a unanimous vote.